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OFFICE OF THE SUPERINTENDENT



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Superintendent of Schools
Julie Saylor Mitchell, Ed.D.

DEADLINE EXTENDED ~

ROWLAND UNIFIED SCHOOL DISTRICT PERSONNEL COMMISSIONER VACANCY

The Rowland Unified School District is currently seeking candidates' letters of interest for appointment to the Personnel Commission. Letters of interest are currently being accepted for the Board of Education-appointed **Personnel Commissioner**. The current vacancy is to complete the three-year term being vacated, effective December 2, 2015 through 12:00pm on December 1, 2017.

The Personnel Commission is a public body responsible for the administration of a Merit System, which oversees the selection, retention, and promotion of Classified (non-teaching) employees in the public school system. It is composed of three (3) members from the local community appointed for three-year terms with the term of one member expiring each year. The recent election resulted in the current vacancy.

The RUSD Governing Board appoints one member to the Personnel Commission. The Classified employees of the District nominate one member to the Personnel Commission, who is then appointed by the Governing Board. The two members of the Personnel Commission then appoint a third member. Each Personnel Commissioner receives the sum of \$50.00 for each meeting attended in any one-month and other fringe benefits. Personnel Commission meetings are normally held on the first Tuesday of the month at 4:30 p.m. at the District Office.

To qualify as a Personnel Commissioner, you must meet all of the following criteria:

- Be a registered voter and resident within the Rowland USD boundaries;
- Be a known adherent to the principles of the Merit System and support the concept of employment, continuance in employment, in-service promotional opportunities, and other related matters on the basis of merit and fitness;
- Not be a member of the governing board of any school district or county board of education or an employee of the Rowland District.

TO APPLY: Letters of interest, no more than two (2) pages in length, should be sent to Dr. Julie Mitchell, Superintendent of Schools, Rowland Unified School District, 1830 S. Nogales Street, Rowland Heights, CA 91748. Letters shall include:

- Reason for interest in position;
- Qualifications for the appointment and experience;
- Participation in District and community activities.

CLOSING DATE: Letters must be received by 4:00 P.M. ON MONDAY, JANUARY 4, 2016.

If you have questions regarding this process, please contact Dr. Julie Mitchell, Superintendent at (626) 854-8300. If you have questions regarding the activities and responsibilities of the Personnel Commission, please call the Personnel Commission Office at (626)854-8380.

Board Vision: The Rowland Unified School District promotes, expects, and accepts nothing short of excellence. We have a collective commitment to be the best school district in California.

Mission: The mission of the Rowland Unified School District, the progressive international community united in learning, is to empower students so that each actualizes his or her unique potential and responsibly contributes to a global society, through a system distinguished by rigorous academics, innovative use of technology, creative exploration, and nurturing learning experiences.